



## **BOARD OF DIRECTORS MEETING**

**July 21, 2026 8:00 AM  
Large Conference Room**

- 8:00**            **Welcome & Introductions** (*Chris Smith*)
- 8:05**            **Approval of Minutes**
- 8:05 – 8:15**    **Marketing/Arts & Entertainment** (*Stephanie Coppula*)
- 8:15 – 8:20**    **Maintenance** (*Jeff Oyer*)
- 8:20 – 8:30**    **Mobility** (*Kristen Blackmon*)
- 8:30 – 8:40**    **Financial Report**
- Financial Statements – June 30, 2026 (*Tina Rodousakis, Jeff Oyer*)
  - Reserve Update
- 8:40 – 8:50**    **Executive Director Report** (*Jeff Burton*)
- 8:50 – 9:00**    **B-CC Regional Services Center Report** (*T.J. Dant, Brandan Stuckey*)
- 9:00 – 9:10**    **Chairman Report** (*Chris Smith*)
- 9:10 - 9:15**    **Other Business**
- 9:15**            **Adjourn**
- 9:15**            **Executive Session (Personnel Matters)**

# **BETHESDA URBAN PARTNERSHIP, INC.**

## **Minutes of the Board of Directors Meeting**

**July 21, 2026**

**Board Members Present:** Adam Murphy, Dan Schlaff, Marian Block, Katya Marin and Monique Sanfuentes

**Staff Present:** Jeff Burton, Stephanie Coppula, Kristen Blackmon and Jeff Oyer

**Guests Present:** Brandan Stuckey - B-CC Regional Services Center  
T.J. Dant - B-CC Regional Services Center  
Allie Williams – Greater Bethesda-Chevy Chase Chamber of Commerce  
Richard Hoy

**Call to Order:** Meeting called to order at 8:00 a.m. by Jeff Burton

### **Minutes:**

The minutes from the June 16 board meeting were not approved due to a lack of a quorum.

### **Marketing Report:**

Stephanie Coppula provided an update on BUP and A&E's events and programs.

The Summer Concerts have been happening, but a few July dates were missed due to the extreme heat and poor air quality. Outdoor Movies Start on Saturday, July 25<sup>th</sup> and will be held for three weeks in County Parking Lot 24 (behind the Farm Women's Market) on July 25, August 1 and August 8, 2026. Concerts will resume on Friday, August 28<sup>th</sup>.

National Night Out, which is a partnership with the Bethesda police, Chamber of Commerce and the Bethesda Chevy Chase Regional Services Center, will be held on Tuesday, August 4<sup>th</sup> from 6-8pm and will feature live music, carnival games for kids, arts and crafts by local businesses and more.

Next up are The Trawick Prize: Bethesda Contemporary Art Awards with an opening reception on Wednesday, Sept. 2<sup>nd</sup> at Gallery B where the winners will be announced and Founder Carol Trawick will give \$14,000 in prize money to the winning artists.

Staff is busy working on the upcoming **Taste of Bethesda** which will feature 50 restaurants, four stages of live entertainment and a kids' activity area. The festival will be held on Saturday, Oct. 3<sup>rd</sup> from 11am – 4pm.

S. Coppula also shared some recent photos of the great crowds in our local bars and restaurants watching the World Cup Games.

### **Maintenance Report:**

Jeff Oyer reported that the maintenance team is busy with summer work and event support. Fall flower planting and sidewalk repairs have been completed. Mowing, edging, weeding and mulching continue. Event support included the Summer Concerts and Fitness in the Park.

### **Mobility Report:**

Kristen Blackmon noted that the staff continued door to door outreach to businesses on Wisconsin Avenue providing them with information about the Metro Red Line closure, which began on July 6. There has been no negative feedback from businesses about the bus lanes or shuttle buses. K. Blackmon highlighted that staff helped organize and attended an adult bicycle safety class, taught by certified instructors. K. Blackmon also pointed out that due to the repeal of the TDM law by County Council, effective July 1, 2026, there are no longer any TMD Advisory Committees. The current Committee Chairperson, Carla Young from the Greater Bethesda Chamber will be presented with a plaque thanking her for her service on the Committee. BTS has submitted a proposal to have a Bethesda transportation community group that would be open to the public and meet possibly two to four times a year. MCDOT has to approve the proposal for BTS to organize this community group.

### **Financial Report:**

Jeff Oyer noted that the June financials were included in the Board packet. The financials look good for the year and currently show a surplus of between \$140,000 - \$150,000 as projected in previous board meetings. This number may come down slightly as there are FY26 invoices we are still waiting on. Once these final invoices have been recorded, J. Oyer will start working on the year-end audit.

### **Executive Director Report:**

A guest, Richard Hoyer, commented that a headlight was not working properly on the Bethesda Circulator. Ms. Blackmon will notify RMA. RMA does a required safety inspection of the vehicle at the start of each shift, so it is unusual that there would be a light not working.

### **Regional Services Center Report:**

No report.

### **Chairman's Report:**

No report.

### **Other Business:**

**Next Meeting:** September 15, 2026



## **BOARD OF DIRECTORS MEETING**

**September 15, 2026 8:00 AM**

**Large Conference Room**

- 8:00**            **Welcome & Introductions** (*Chris Smith*)
- 8:05**            **Approval of Minutes**
- 8:05 – 8:25**    **Financial Report**
- FY26 Audit Review/Approval (*John Mullins, Steve Roiland, Jeff Oyer*)
  - FY27 Reserve Projections/Approval
  - August 31, 2026 Financial Statements
- 8:25 – 8:35**    **Marketing/Arts & Entertainment** (*Stephanie Coppula*)
- 8:35 – 8:40**    **Maintenance** (*Jeff Oyer*)
- 8:40 – 8:50**    **Mobility** (*Kristen Blackmon*)
- 8:50 – 8:55**    **Executive Director Report** (*Jeff Burton*)
- 8:55 – 9:00**    **B-CC Regional Services Center Report** (*T.J. Dant, Brandan Stuckey*)
- 9:00 – 9:05**    **Chairman Report** (*Chris Smith*)
- 9:05 - 9:15**    **Other Business**
- 9:15**            **Adjourn**



## **BOARD OF DIRECTORS MEETING**

**October 20, 2026 8:00 AM**

**Large Conference Room**

- 8:00**            **Welcome & Introductions** (*Chris Smith*)
- 8:05**            **Approval of Minutes**
- 8:05 – 8:20**    **Guest Speaker – Chris Conklin – Director, Montgomery County DOT**
- 8:20 – 8:30**    **Marketing/Arts & Entertainment** (*Stephanie Coppula*)
- 8:30 – 8:35**    **Maintenance** (*Jeff Oyer*)
- 8:35 – 8:45**    **Mobility** (*Kristen Blackmon*)
- 8:45 – 8:50**    **Financial Report**
- September 30, 2026 Financial Statements (*Tina Rodousakis, Jeff Oyer*)
- 8:50 – 9:00**    **Executive Director Report** (*Jeff Burton*)
- 9:00 – 9:05**    **B-CC Regional Services Center Report** (*T.J. Dant, Brandan Stuckey*)
- 9:05 – 9:10**    **Chairman Report** (*Chris Smith*)
- 9:10 - 9:15**    **Other Business**
- 9:15**            **Adjourn**